Session Description: Details on the end-to-end process of Intervention Tracking and Monitoring in Aeries® SIS. Includes recent changes to support a district's "SST" process as well as classroom interventions and referrals. This session will explain what each Intervention table is designed to track and recommend code sets.

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Overview

Intervention Management in Aeries will enable schools to track actions taken for "At Risk" students to try and prevent retention from occurring. The Pre-Referral Interventions, Referrals to Intervention, Referrals for Intervention Approval and Interventions pages can be used to assist in the prevention of academic failure through early intervention, progress measurement, and the determination of student goals. It can incorporate problem solving to identify the academic problem the student is experiencing. Interventions can include programs such as tutoring, or before and after school classes which can assist students who are having difficulty learning.

Intervention Management is a multi-step process. Below is a flow chart of the steps:
Initial Set-Up – Add Codes to Code Table

Certain information can be set up prior to creating Intervention records. Code table values can be set up in advance for the following tables and fields through Update Code Table. To access Update Code Table, from the Navigation Tree click the mouse on School Info | Configurations | Update Code Table. Below is a list of tables and fields that comprise Intervention Management.

Pre-Referral Interventions (PRI)
- PRI.DT - Date
- PRI.SID – Staff ID
- PRI.SCL - School
- PRI.CO - Comment
- PRI.ST - Status
- PRI.CO1 – Status Comment
- PRI.PS - % Success
- PRI.CO2 – Success Comment

Pre-Referral Intervention Codes (PRC)
- PRC.CD – Pre Referral Intervention Code (Code value stored in IPI.CD)
- PRC.SD – Start Date
- PRC.ED – End Date
- PRC.CO – Comment

Pre-Referral Intervention Reasons/Concerns (PRR)
- PRR.CD - Reason
- PRR.CO – Comment

Pre-Referral Intervention Parent Meetings and Contacts (PRN)
- PRN.DT – Date
- PRN.CD – Code

Referral to Interventions (RFI)
- RFI.DT - Date
- RFI.SID – Staff ID
- RFI.SCL - School
- RFI.CO - Comment
- RFI.ST - Status
- RFI.CO1 – Status Comment
- RFI.RNM – Requestor Name
- RFI.RR – Requestor Relation/Title
- RFI.DN – Date Family Notified
- RFI.TS – Translation Services Required
- RFI.TL – Translation Languages
- RFI.SD – Status Date

Referral to Intervention – Student Strengths (RFS)
- RFS.CD – Strength (Code value stored in ISS.CD)
- RFS.CO – Comment
Intervention Management

Referral to Intervention – Reasons/Concerns (RFR)

- **RFR.CD** – Reason (Code value stored in IRC.CD)
- **RFR.CO** – Comment

Referral to Intervention – Prior Interventions (RFP)

- **RFP.CD** – Code (Code value stored in IPI.CD)
- **RFP.CO** – Comment
- **RFP.SD** – Start Date
- **RFP.ED** – End Date

Interventions Details (INV)

- **INV.CD** – Intervention Code
- **INV.DS** – Intervention Disposition
- **INV.CT** – Intervention Category
- **INV.LV** – Intervention Level
- **INV.PV** – Intervention Provider
- **INV.PL** – Intervention Placement
- **INV.RS** – Intervention Reason
- **INV.TG** – Intervention Status

Intervention Prior Interventions (IPI)

- **IPI.CD** - Code
- **IPI.SD** – Start Date
- **IPI.ED** – End Date
- **IPI.CO** - Comment

Intervention Reasons and Concerns (IRC)

- **IRC.CD** - Reason
- **IRC.CO** - Comment

Intervention Student Strengths (ISS)

- **ISS.CD** - Strength
- **ISS.CO** - Comment

Intervention Actions (INA)

- **INA.CD** - Code
- **INA.DE** – Description
- **INA.TD** – Target Date
- **INA.CO** - Comments
- **INA.CS** – Criteria for Success

Intervention Goals (ING)

- **ING.GL** – Intervention Goal (This is a free text field but can also have values defined in the Code table)
- **ING.TG** – Intervention Goal Status

Intervention Comments (INC)

- **INC.CD** – Intervention Comments Code
Intervention Meetings (INM)

- **INM.TY** – Intervention Meeting Type

Intervention Practices (INP)

- **INP.CD** – Intervention Practices Code

Intervention Stakeholders (INS)

- **INS.NM** - Name
- **INS.RL** - Relationship
- **INS.AT** – Account Type
- **INS.AID** – Account ID

Intervention Additional Resources (INR)

- **INR.CD** – Intervention Additional Resources Code

Medical Insurance Information (MII)

- **MII.TY** - Type
- **MII.NM** – Name
- **MII.GP** – Group

**Referral Notification Email Setup**

Email notification to specific individuals when Intervention Referrals are submitted or approved can be set up in the School Options screen for each school. An email notification will be sent to the email address(s) in the **Referral Submission Notification Email Address(s)** when a new Intervention Referral is created. An email notification will be sent to the email address(s) in the **Referral Approval Notification Email Address(s)** when the Intervention Referral is approved. Separate the email addresses with a comma when entering multiple email addresses into the fields.
Pre-Referral Interventions

The Pre-Referral Interventions page can be used to record details to help identify areas of difficulties students may be encountering. Identifying the student’s needs can help begin the development and implementation of education strategies for students who have recognized problems in the classroom.

The pre-referral can begin with the teacher and can then include the parents as well as other school staff involved in the education of the student with the intent of providing intervention that can assist the student in improving their performance.

The Pre-Referral page can be utilized by teachers to begin a pre-referral process. Teachers will only be able to edit their own pre-referral records. To use the Pre-Referral page, the Teacher Portal Group in Security will need permissions to the Pre-Referral Interventions (PRI) security area. Teachers can only refer the student to an intervention if they also have Insert permissions to Referrals to Intervention (RFI) and have at least 1 meeting added to the pre-referral record.

Add Pre-Referral

The Pre-Referral Interventions page can be accessed from the Navigation Tree by clicking the mouse on Student Data | Interventions | Pre-Referral Interventions.

To add a new Pre-Referral record for a student, click the mouse on Add New Record. The page will display in edit mode. Fill in the appropriate information under the Details tab and then click on the Save button.

- **Date** – Enter the date for the Pre-Referral
- **School** – Will default to the current school. This value can be changed by selecting a different school from the dropdown list.
- **Comment** – Area under the School field where a comment can be entered
- **Status** – Select a Status for the Pre-Referral
- **Progress Comment** – Area under the Status field where a comment regarding the status can be entered
- **% Success** – Enter a % of Success rate
- **Success Comment** – Area under % Success field where a comment can be entered about the student’s success
NOTE: When a teacher is creating the Pre-referral record, the Staff/Teacher name field on the Details section will autopopulate with that teacher's name.

If the Pre-Referral record is being created by an Admin or a User login, the Staff/Teacher name will display with a search icon that can be used to search for a teacher name to attach to the record.

Click on the **Interventions** tab to continue adding information to the Pre-Referral record. Click on **Add New Intervention Code**. The page will display in edit mode. Select the appropriate **Code**, enter a **Start Date** and **End Date** and a **Comment** if applicable. Click on the **Save** button to save the record.

The **Reasons** tab can be used to list any reasons for the Pre-Referral Intervention. To add a **Reason**, click the mouse on **Add New Reason**. The page will display in edit mode. Select a **Reason Code** and enter a **Comment** and then click on the **Save** button.

The Pre-Referral **Parent Meetings and Contacts** tab can be used to notate any meetings that are scheduled to take place regarding the Pre-Referral Intervention. To add a meeting, click the mouse on **Add New Meeting**. Enter information in the **Date**, **Type of Meeting**, **By Whom** and **Person Contacted** fields and then click the mouse on the **Save** icon.
Referrals to Interventions

After all Pre-Referral Intervention information has been entered, a **Refer to Intervention** button will display in the **Details** area.

**NOTE:** A Teacher needs at least Insert permissions to the Referrals to Intervention (RFI) security area and the Pre-Referral record must also have at least 1 meeting added to it in order to be able to Refer to Intervention.

![Refer to Intervention button](image)

Clicking on the **Refer to Intervention** button will display a **Referral for Intervention Details** page. On the right hand side of the page, a record selection list will display and will show the **Status** of the Referral.

![Referral for Intervention Details](image)

Enter information for the **Referral for Intervention Details** area and then click the mouse on the **Save** button.

- **Date** – Enter a Date for the Referral
- **Staff/Teacher** – If not already populated, search or enter a staff ID
- **School** – Will default to the current school. This value can be changed by selecting a different school from the dropdown list.
- **Status** – Select a Status for the Referral.
- **Status Comment** – Area where a status comment can be entered.
- **Person Making Request** – Enter name of person requesting the Referral
- **Title/Relationship to Student** – Enter a title or relationship
- **Date Family Notified of Referral** – Add date of notification
- **Translation Services** – If translation services are needed, check the checkbox and then select a language from the drop down list.
If a Pre-Referral record existed, after entering Referral information, a Pre-Referral Intervention Yes will display on the record. Clicking on the Yes link will take you to the Pre-Referral record associated with the referral. This can be used to quick reference information from the Pre-Referral record.

Below the Referral for Intervention Details information are lists of **Student Strengths, Reasons for Referral** and **Prior Interventions**. Click in the checkbox next to the Strengths, Reasons for Referral, and Prior Interventions that are applicable for the student. Enter Comments as applicable. Click on the **Save** button when all selections have been made.

**Referral Approval**

After a Referral to Intervention has been completed on a student, an Admin or User account with appropriate security permissions can approve the referral through the **Referrals for Intervention Approval** page.

The **Referrals for Intervention Approval** page can be accessed from the Navigation Tree by clicking the mouse on **Student Data | Interventions | Referrals Approval**.

The **Referrals for Intervention Approval** page can limit the records to display by **Referral Status** or by **Date Range**.

To limit the list to display by **Status**, select a value from the **Limit By Status** drop down list.
To limit the list to display for specific **Dates**, enter a date range in the date boxes.

The corresponding records will display.

The **Details** button under the **More Info** column can be clicked on and will display the Referral information in a pop up window.

The **Edit** button under the **More Info** column can be used to add additional information to the Referral record.
The Approve and Deny buttons under the Approval Process column can be used to approve or deny a referral. Click the mouse on Approve or Deny for the corresponding record.

If Deny is clicked, a text box will display asking for input on why the referral is being denied. Enter an explanation and then click on the OK button.

The Referral will then display with the word Denied in red under the Approval Process column.

If Approved is selected, a text box will display asking for input on why the referral was approved. A link to schedule a meeting is also provided below the comment area.
When complete the word Approved will display in blue under the Approval Process column.

The Referral record’s updated Status will also display on the Referrals to Intervention Details page.

Interventions

The Interventions page can be accessed from the Navigation Tree by clicking the mouse on Student Data | Interventions.

The Interventions page displays eleven tabs on the left side of the page when a student has an Intervention record; Intervention Details, Stakeholders, Goals, Progress Comments, Meetings, Prior Interventions, Reasons & Concerns, Student Strengths, Additional Resources, Practices, and Documents.
Viewing the Interventions form for a student who does not have any existing Intervention records will only display the **Intervention Details** tab and the **Documents** tab.

**Intervention Details**

To add a new Intervention record for a student, click the mouse on the **Add New Record** button on the **Intervention Details** page.

If a Referral for Intervention was completed for a student and that Referral for Intervention was **Approved**, the Interventions page will show an **Add From Referral** button. Clicking on the **Add From Referral** button will display a **Currently Approved Referrals** page. Click on the Approved Referral to create an Intervention record for it. Then click on the **OK** button.

The **Intervention Details** will then display to add information. Any information that had been added on the Referral will integrate into the new Intervention record.

The **Date** field will default with today’s date. The **Grade** field will default to the student’s current grade level that is populated in the **STU.GR** field.
Enter the **Intervention Details** information and then click the mouse on the **Save** button to save the information.

- **Code** – Select an Intervention code from the dropdown list
- **Meeting Location** – Enter the location where the meeting is being held
- **Disposition** – Select an Intervention Disposition from the dropdown list
- **Category** – Select a Category from the dropdown list
- **Level** – Select a level for the Intervention
- **Days** – Total number of days for the Intervention record. This value can be manually entered or will be calculated by the dates entered in the Start Date and End Date fields.
- **Start Date and End Date** – The **Days** will be calculated based on the start and end date values entered
- **Hours** – Total hours related to the Intervention record. This value can be entered manually or will be calculated by the times entered in the Start Time and End Time fields
- **Start Time and End Time** – Enter a Start and End Time for the Intervention. The Intervention Hours will be calculated based on valid start and end times entered
- **Provider** – Select a Provider for the Intervention from the dropdown list
- **Placement** – Select a placement for the Intervention
- **Reason** – Select an Intervention Reason
- **Translation Services** – Check if translation services will be used. Specify the language to be used by selecting a value from the drop down list
- **School of Incident** – Choose a school to indicate where the Intervention took place. The schools in the list come from the **LOC** table.
- **Referred By** – Select who referred the student. The values from the dropdown list comes from the **TCH** table
- **Status** – Select a status for the Intervention record
- **Comments** - Enter any applicable comments regarding the student Intervention.

- **Display to Parent** – This option can be turned on or off for each individual Intervention record.

**NOTE:** The **Display to Parent** option defaults to **ON** for all new Intervention records.
If the **Display To Parent** option is **selected** for an Intervention record and the Parent Portal Group is given appropriate security permissions to Interventions, the parent will then see that Intervention record and corresponding information in the Parent Portal Interventions area. The parent will not be able to see the **Created By** name.

Below is an example of the Parent Portal view when the **Display To Parent** option has been turned on for an Intervention record and the Parent Portal Group has been given the appropriate permissions to view the information.

If an Intervention record has the **Display To Parent** option **deselected**, that Intervention record information will not display to the Parent Portal.

After all information has been entered, click the mouse on the **Save** button to save the information. After saving the new Intervention record, the **Created by** field will populate automatically with the login name of the current user.
When an Intervention record is created from a Referral, the Intervention record will also display a **Referral Information** link. Clicking on this link will bring the user to the **Referral for Intervention** record that was previously entered for the student.

A list of the student’s saved Intervention records will display on the right side of the Interventions page with the date and **INV Code** associated with the record. The most recent record will display at the top of the list highlighted in blue. To select a specific record to view or edit, click the mouse on the appropriate record from the list.

A **Red Flag** and **comment** can be added to the Intervention record. To add a red flag, click the mouse on the flag icon to the left of the student name. The flag icon will turn red and a red flag comment box will display where a red flag comment can be added. The red flag comment is not required.

If an Intervention record has been red flagged, the red flag will also show on the navigation tree next to **Interventions** node.

To delete an Intervention record and all information attached to that record, highlight the Intervention record in the list on the right side of the page and then click the mouse on the **Delete** button.

**NOTE:** If an Intervention record is deleted from the Intervention Details tab, any data in the associated tables will also be deleted.
Stakeholders

The Intervention page has the ability to add a Stakeholder to the Intervention record. A stakeholder is someone who will be involved in the student intervention. There can be multiple stakeholders including parents, teachers and counselors. To add a Stakeholder to an Intervention record, click the mouse on the Stakeholders button.

![Intervention page with Stakeholders tab highlighted]

A Stakeholders area will display. Click the mouse on Add New Record.

![Add New Record button]

Enter the Name of the Stakeholder and their Relationship to the student. Select the Account Type the stakeholder has. The Account Type of Aeries.net would be selected for a district staff member. The Account Type of Parent/Student would be selected for a parent or student.

![Account Type dropdown]

After selecting an Account Type, the Account column will display a Search icon that can be used to search for the stakeholders current account. If an account is found and added, the stakeholder will then be able to see a “caseload” of information regarding the Intervention record in the portal.

![Search icon and Account column]

After all information has been added, click the mouse on the Save icon to save the information.

If a teacher is listed as a Stakeholder, the teacher Home screen displays an “Intervention Caseload” widget that displays the Intervention records that the teacher is linked to via the stakeholders table (INS). The widget allows the teacher to navigate directly to the student Intervention record where they can add data to the record.

![Intervention Caseload widget]
Goals

The Goals area can be used to record details regarding goals set for a student intervention. A goal can be added to any existing Intervention record. To add a Goal to an Intervention record, click the mouse on the Goals button.

An Intervention Goals area will display. Click the mouse on Add New Record. Select a Goal code from the drop down list. Enter a Description, Target Date and Status and % Success. The Created By field will autopopulate with the name of the logged in user. A Comment can also be added. Click the mouse on the Save icon to save the information.

An Action can be added to a Goal by clicking on Add Action under the Goal. An action is something that must be done to facilitate the success of the goal.

The following will display. Select a Stakeholder from the Stakeholder drop down list. Select a Code and type in a Description. Enter a Target Date. A Comment can be added as well as information on the Criteria of Success for the Goal Action. After all information is entered, click the mouse on the OK button.

After the Action is saved it will display under the corresponding Goal in the Goals area.

Note: The names shown in the Stakeholder drop down list come from the names added under the Stakeholders area.

To delete an individual Goal for a student, click the mouse on the Edit icon to the left of the Date field for the goal. Next click the mouse on the Delete icon. A message will display to confirm the deletion. Clicking the mouse on the OK button will delete the Goal information and the goal’s Action information.
**Progress Comments**

The **Progress Comments** area can be used to add in detailed information on the monitoring of progress the student is making. The comment information can be referred to in assisting to determine what interventions work best for an individual student.

To add a Progress comment to an Intervention record, click the mouse on the **Progress Comments** button.

![Progress Comments button](image)

The **Progress Comments** area will display. Click the mouse on **Add New Record**.

![Add New Record](image)

The **Date** field will default with today’s date. Select a **Progress Comment Code** from the drop down list. The **Comment** area can be used to type in comments about the student’s progress. The **Created by** name will automatically populate with the name of the current user login name.

When finished entering all data, click the mouse on the **Save icon** to save the information.

![Progress Comments entry](image)

To **delete** a **Progress Comment** for a student, click the mouse on the **Edit** icon to the left of the **Date** field for the Progress Comment entry. Next, click the mouse on the **Delete** icon. A message will display confirming the deletion. Clicking the mouse on **OK** will delete that **Progress Comment** information.

**Meetings**

The **Meetings** tab can be used to store meeting information regarding the student intervention. To add a new meeting entry, click on the **Meetings button**.

![Meetings button](image)

The **Meetings** area will display. Click the mouse on **Add New Record**.

![Add New Record](image)

The **Date** field will default with today’s date. Select a **Meeting Type** from the **Type** drop down list. The **Start Time** and **End Time** fields can be used to add a meeting start and end time. The **Location** field can be used to add a location of the meeting. The **Next Meeting Date** field can be used to indicate the date of the next scheduled meeting. To add a **Next Meeting Date**, click the mouse on the **Calendar icon** and select a date. The **Created by** name will automatically populate with the name of the current user login name.
The **Comment** area can be used to type in any comments or notes related to the meeting. The **Attendees** area can be used to list the names of the participants of the meeting. After all meeting information has been entered, click the mouse on the **Save icon** to save the information.

![Scheduled Meetings](image)

To **delete** a **Meeting** for a student, click the mouse on the **Edit** icon to the left of the **Date** field for the meeting entry. Next, click the mouse on the **Delete** icon. A message will display confirming the deletion. Clicking the mouse on **OK** will delete the **Meeting** information.

**Prior Interventions**

The Intervention page has the ability to add **Prior Intervention** information to the Intervention record. A **Prior Intervention** can also come in from a **Referral**. To add **Prior Intervention** information to an Intervention record, click the mouse on the **Prior Intervention** button.

![Prior Interventions](image)

The Prior Interventions area will display. Click the mouse on **Add New Prior Intervention**.

Select a **Prior Intervention code**. A **Date Range** can be added for the prior intervention. There is also an area to enter a **Comment** about the prior intervention. After all information is entered, click the mouse on the **Save** icon to save the information.

![Prior Interventions](image)

To **delete** a **Prior Intervention** for a student, click the mouse on the **Edit** icon to the left of the **Prior Intervention Code** field for the prior intervention entry. Next, click the mouse on the **Delete** icon. A message will display confirming the deletion. Clicking the mouse on **OK** will delete the **Prior Intervention** information.
**Reasons & Concerns**

The Intervention page has the ability to add **Reasons and Concerns** information to the Intervention record. To add **Reason and Concerns** information to an Intervention record, click the mouse on the **Reasons & Concerns** button.

The **Reasons & Concerns** area will display. To add a new Reason and Concern to the Intervention record, click the mouse on **Add New Reason**.

Select a **Reason & Concern** code from the drop down list. A **Comment** can also be added. After all information is entered, click the mouse on the **Save** icon.

To **delete** a **Reason & Concern** for a student, click the mouse on the **Edit** icon to the left of the **Date** field for the **Reason & Concern** entry. Next, click the mouse on the **Delete** icon. A message will display confirming the deletion. Clicking the mouse on **OK** will delete the **Reason & Concern** information.

**Student Strengths**

The Intervention page has the ability to add **Student Strength** information to the Intervention record. To add student strength information to an Intervention record, click the mouse on the **Student Strengths** button.

The **Student Strengths** area will display. Click the mouse on **Add New Student Strength**.

Select a **Strength Code** from the dropdown list. A **Comment** area is available to add a comment about the student strength. Once all information is entered, click the mouse on the **Save** icon to save the information.
To delete a Student Strength, click the mouse on the Edit icon for the Student Strength record. Next, click the mouse on the Delete icon. A message will display confirming the deletion. Clicking the mouse on OK will delete the Student Strength information.

Additional Resources

The Intervention page has an area to add Additional Resources information to the Intervention record. Additional resources can include outside services that the student or parents can be referred to. To add additional resource information to an Intervention record, click the mouse on the Additional Resources button.

The Additional Resources area will display. To add an Additional Resource, click the mouse on Add New Resource.

Select an Additional Resources code from the drop down list. A Comment area can be used to add comments about the resource. Once all information is entered, click the mouse on the Save icon to save the information.

To delete an Additional Resource, click the mouse on the Edit icon for the Additional Resources record. Next, click the mouse on the Delete icon. A message will display confirming the deletion. Clicking the mouse on OK will delete the Additional Resources information.
**Practices**

The **Practices** area can be used to record instructional practices or strategies defined for the student and intervention. A practice can define a purpose and structure for the intervention. It can also identify areas needing improvement. To add a **Practice** to an Intervention record, click the mouse on the **Practices** button on the Interventions page.

The **Practices** area will display. To add Practice information, click the mouse on **Add New Record**. The **Date** field will and will default with today’s date. Enter an **End Date** for the Practice if applicable by clicking the mouse on the **Calendar icon** and selecting a date. Select a **Practice Code** from the drop down list. The **Created By** name will automatically populate with the name of the current user login name. The **Comment** area can be used to type any comments related to the entry. After all information has been added, click the mouse on the **Save** icon to save the information.

To delete a **Practice** for a student Intervention record, click the mouse on the **Edit** icon to the left of the **Date** field for the Practice entry. Next, click the mouse on the **Delete** icon. A message confirming the deletion will display. Clicking the mouse on the **OK** button will delete the selected **Practice** information.

**Documents**

The **Documents** area can be used to upload and electronically store support documentation relative to the intervention. To upload a document for an Intervention record, click the mouse on the **Documents** button on the Interventions page.
The **Documents** area will display. Click on the **Add New Record** button to add a new **Document** record. The **Date** will default to the current date. The **Grade** level will default to the student’s current grade level.

Click on the **Choose File** button and select the file to upload. The file name will display to the right of the button once it is selected. Click on the **Upload** button to upload the file.

After the file is uploaded the file name will appear in the **Document Name** field. This field can be edited if desired. Select the type of document from the **Category** dropdown. Select a **SubCategory** if necessary to further distinguish the document. Select whether or not to lock the file. **Locked** files can only be modified or deleted by the user that uploaded them into the system. The **Uploaded by** field is automatically populated based on the Aeries login account.

Select the **Save** icon to save the record.

The **Print** button above the document records will print a report of the student’s documents. The **Only show Current Grade** option will limit the records that display and the records that are printed on the report to the student’s current grade level. To see/print documents from prior years de-select this option. Clicking on the **Document** icon will download the document so that it can be read.

To delete a **Documents** record, click the mouse on the **Edit** icon to the left of the **Date** field for the **Documents** record. Next, click the mouse on the **Delete** icon. A message will display confirming the deletion. Clicking the mouse on the **OK** button will delete the selected **Documents** record.
REPORTS

The Print Interventions Report By Student can be used to print a report of Intervention information for students. The report can be run with options to include information from the Intervention Details, Goals, Progress Comments, Meetings and Practices areas. The report can be found under View All Reports under the Student category or by filtering for the word Intervention. Click the mouse once on the report name to select it.

A Report Options box will display. Enter a Start Date and End Date for Intervention records to print. Next, select which tables to print on the report. Intervention Details (INV) data will automatically print. To include information from Goals (ING), Meetings (INM), Progress Comments (INC), or Practices (INP) select the appropriate boxes. Once the selections have been made, click the mouse on the Run Report button.

The following is an example of the report that will display.
Interventions Dashboard

The Intervention Dashboard is a new tool that will help schools and districts analyze and recognize the frequency and distribution of various Intervention programs being administered.

The Intervention Dashboard page can be accessed from the Navigation Tree by clicking the mouse on Student Data | Interventions. User must have at least Read access to Interventions to view this page.

The Year To Date, Show Total # Referrals, and Intervention Codes dropdowns contain many pre-defined settings to limit the output of the Dashboard. The Start and End Dates can also be used to limit the Dashboard to the Intervention records that fall within those dates. The Edit Codes button can be used to limit the intervention codes that will be analyzed. Once the desired changes have been made to the Interventions Dashboard click on the Refresh button to update the chart.

The Download Details button will produce an Excel list of the students included in the Dashboard Chart along with basic Intervention record details.

Hovering over a bar will display the count for that indicator.

Clicking on the indicator will display a list of the students below the dashboard chart. Clicking on the column headers will sort the list in ascending order by that column, clicking the header a second time will sort it in descending order and clicking a third time will remove the sort.

Clicking the View Details button will open up the Interventions record for that student in a new tab.